



Minutes of the meeting of the governing body of St Scholastica's Catholic Primary School held on Wednesday 14 October 2015. The meeting opened at 6.36 pm.

Present: Saphie Amisi-Mandandu, Nick Blackham, Ursula Deufemia Claire Langton, Esther Lehou Dan, Althea Marshall, Ann McKenna-Slade, Naomi Mulholland (*Headteacher*), Royer Vidal

Clerk: Ursula Salmon

Part 1: Non-confidential – Main Business

Althea Marshall took the chair for this meeting.

1. Opening Prayer

The Headteacher opened the meeting with a prayer.

2. Apologies and Consent for Absence

Jimmy Healy, Jonathan Lafferty Fr Hector Rouco and Dr Michael Blackwell sent apologies and it was

RESOLVED to consent to their absence. No other apologies were received.

3. Election of Chair and Vice-Chair of the Governing Body

It was
RESOLVED to defer this item to the next meeting.

4. Governing Body Organisation

4.1 Declarations of Interest

The Clerk declared interest for Item 18. Governors signed the pecuniary interest forms.

4.2 Membership of the Governing Body

There are no vacancies on the governing body.

4.3 Committee Membership

There are no changes to committee membership.

5. Minutes of the Last Meeting

5.1 Minutes of the Meeting Held on 1 July 2015

It was
RESOLVED to agree the minutes as an accurate record.

4.2 **Matters Arising**

There were no matters arising from the previous minutes.

4.1 **Declarations of Interest and Pecuniary Interest**

The Clerk declared interest for item 18.

4.2 **Membership of the Governing Body**

There were no changes to membership of the governing body.

4.3 **Committee Membership**

There were no changes to committee membership.

5. **Minutes of the Last Meeting**

5.1 **Minutes of the Meeting Held on 1 July 2015**

It was
RESOLVED to agree the minutes as an accurate record.

5.2 **Matters Arising**

There were no matters arising.

5.3 **Chair to Report on Any Urgent Action Taken**

No urgent action had been taken since the previous meeting.

6. **Headteacher's Report**

It was
RESOLVED to take this item at the next meeting.

7. **New Statutory Guidance**

7.1 **Scheme for Financing Schools**

The amendments were noted.

7.2 **Keeping Children Safe in Education Update**

The updated guidance was clarified by the Headteacher and governors signed
The Headteacher has bought in more time from the attendance officer at a cost of £3,000 per year to undertake the work surrounding parents removing children during term time, in line with the DfE requirements. Child sexual exploitation, including female genital mutilation, has been detailed in the new

guidance. Any incidents must be reported. There is a Safeguarding Nurse in Hackney who schools can access. Preventing radicalisation is under the Prevent Agenda and covers gangs as well as specific religions. The statutory Prevent guidance summarises the requirements on schools in term of four general themes: risk assessment, working in partnership, staff training and IT policies. The school website must include how the school approaches this topic and be actively seen to be addressing the agenda. Ofsted will expect the data to be up to date including current actions being taken. The school already uses the police and ASpace to talk to children and it may be that their topic areas are widened to cover the Prevent Agenda. It was RESOLVED that Althea Marshall and Ann McKenna-Slade would put together a statement from the information received at yesterday's training course. Governors discussed how to be involved with sharing the information with parents. Channel is a programme which provides early support to those who may be in danger of radicalisation.

Ann McKenna-Slade left 7.05 pm

7.3 Ofsted Update

The five priorities are now: Better practice, improved provision – LAC, disadvantaged, PPI and WBI (white British) - better outcomes, London Safe and Prevent agenda. The inspection report will clearly state whether the school's safeguarding procedures are good. The 9 key messages were outlined. A good school like this one will get a 1 day (Section 8) inspection by an HMI every 3 years with a half day's notice. This school is due an inspection but Ofsted are behind with inspections so it may be longer before an inspection happens.

8. Instrument of Government

The instrument of government has been signed off by the Hackney Learning Trust and the Diocese.

9. Impact of Pupil Premium Grant and Sports Grant

The estimated PPG funding in 2014 – 15 was £150,800 and was used to support identified children to support them to close the achievement gaps. Any child no longer eligible for free school meals is eligible for PPG funding for 6 years. Parents have not been applying for free school meals, which the funding is based on, due to the universal free school meals programme for the younger children. The data showed the spending of the funding and the impacts of the various areas of support. The priorities identified for 2015 – 16 are to close the gap between higher level PPG and non PPG children; close the gap between PPG and their peers with a focus on priority areas and targeted pupils; provide all children with a wide and varied curriculum to ensure each child's full potential is reached in all areas; and provide all EYFS children with a secure and good start to school. Governors discussed areas of need in this school and how the funding is used. It was RESOLVED that this data would be put on the school website. It was RESOLVED that the Sports Grant data would be deferred to the next meeting.

10. Skills Audit

Governors thanked Roy Vidal for undertaking the skills audit. Training needs resulting from the audit will be a focus for governors to attend the relevant courses. It was RESOLVED that the Data Dashboard would be on the next agenda.

11. Governing Body Strategic Action Plan

Governors thanked Roy Vidal for his work on the action plan which governors discussed. It was RESOLVED that Althea Marshall and Claire Langton would arrange a Meet the Governors day for parents this term. It was RESOLVED that Assessment would be on the next agenda. There are draft regulations for coasting schools continuing measures to bring standards up to required levels. The government has announced intentions to fund 30 hours of nursery education by 2017 which will be hugely beneficial for parents and nurseries. The school will discuss and finalise plans to put this in place.

12. School Prospectus

Governors commented on the prospectus and slight amendments were made.

13. School Improvement Partner Visit 3 – Leadership and Management and SIP Annual Report

The reports were noted.

14. Where Are We Now?

The Headteacher clarified the data regarding specific questions highlighted by governors. Althea Marshall asked how reading and writing were being developed. The Headteacher said that the cohorts' needs were different this year and the support being put in should improve attainment and close gaps.

15. School Development Plan

The picture SDP priorities was noted and agreed. Full SDP next meeting with governor recommendations on it.

16. Policies

16.1 Admissions Policy – Certificate of Catholic Practice and SIF

The proposed amendments were discussed and comments noted if necessary in the Policy. It was RESOLVED to agree the Admissions Policy which will be put on the school website to replace the existing policy.

16.2 Child Protection Policy

It was RESOLVED to agree the Child Protection Policy.

16.3 Data Protection and Record Management Policy

It was
RESOLVED to agree the Data Protection and Record Management Policy.

16.4 Educational Leave During Term Time Policy

The Headteacher outlined the Policy and the need for documentation from parents to enable the Headteacher to agree absence during term time in line with the DfE requirements. The signed Policy will be sent to all parents as well as being on the school website. It was
RESOLVED that the changes will be in the newsletters along with the Safeguarding updates.

16.5 Positive Behaviour Policy

It was
RESOLVED to agree the Positive Behaviour Policy.

16.6 Prevent and British Values Policy

It was
RESOLVED to agree the Prevent and British Values Policy.

16.7 SEND Policy

It was
RESOLVED to agree the SEND Policy.

16.8 Sex and Relationships Education Policy

It was
RESOLVED to agree the Sex and Relationships Policy.

16.9 Teaching and Learning Strategy Policy 2015

The Assessment Policy will be updated and included in the Teaching and Learning Policy. It was
RESOLVED to agree the Teaching and Learning Strategy Policy 2015 as a draft working document until the finalised Assessment Policy is included.

17. Committee Reports

17.1 Resources Committee

The Resources Committee minutes were noted. The multi-use sports surface has been laid.

18. Appointment of Clerk to the Governing Body

The Clerk left the meeting for this item. It was
RESOLVED to appoint Ursula Salmon as Clerk to the Governing Body.

19. **Governor Visit Reports**

It was
RESOLVED to defer this item to the next meeting.

20. **Governor Training**

Governors will inform the Clerk of any training attended. The new Hackney Learning Trust governor training programme 2015 - 2016
<http://www.hackneyservicesforschools.co.uk/Catalogue/School-Improvement/Governor-Services/Governor-Training>

21. **Any Urgent Business**

A parental complaint Stage 2 has been received and a panel will be convened. The Complaints Policy was tabled highlighting slight changes to clarify the needs of the parent from a complaints process. It was
RESOLVED to agree the Complaints Policy.

22. **Dates of Future Meetings**

25 November 2015
27 January 2016
9 March 2016
11 May 2016
6 July 2016
12 October 2016

There being no further business the meeting closed at 9.25 pm.

Signed _____

Dated _____