

SNOW ARRANGEMENTS

School Open

This is where snowfall has a minor impact on travel and the school is able to function at close to normal levels.

School Open with restricted service

Snow fall may in some instances result in staff and children not being able to travel to school. In this instance, we may ask that some parents keep their child/ren at home as we may have to close individual classes or a key stage. This will enable us to deploy staff that are able to get in to school to teach and supervise children in a safe and secure environment.

In the event of a restricted service, children attending school will not necessarily follow the normal curriculum or procedures. The school will use those teachers and other staff, who are able to attend school to supervise the children in the first instance and provide a range of activities outside of the normal curriculum.

If at 8.40 am there is snow fall then the children will be escorted into the school hall. Those children who enter the school grounds through the main entrance on Kenninghall Road will be meet at the KS 2 entrance beside the Year 4 classroom. Those children entering the school grounds from Rendlesham Road will be meet at the KS 1 entrance beside the Year 2 class. Children should go to hang their coats up on their hook before they go into the hall.

School Closure

This is a last resort and only used when snow fall is quite severe.

The school may close during snow when the following factors occur:

- Insufficient Staff are able travel into school for us to run a safe and proper service.
- The grounds may be unsafe for people to use the site.

Deciding to close the school is always a difficult decision and we do not make this lightly.

How will I know the school is open?

There are a number of ways to check if we are open:

- ✓ Our texting service will inform you via your mobile phone if we are intending to close.
- ✓ The school's website www.st-scholasticas.com will have an update.
- ✓ The Hackney Learning Trust website www.learningtrust.gov.uk/ has a section on school closures.
- ✓ We will also try to have a message on our telephone answering system if possible.

Should I send my child to school?

This is a judgement for individual families based upon your circumstances and the severity of the weather. You will need to consider whether you can safely get your child to school and more importantly if you can safely collect your child at the end of the school day. This will very much depend on the state of roads and where you live.

The difficulty here is that each person will interpret what is dangerous in different ways. The emergency services always define this as- **making essential journeys only**. If you deem the conditions to be unsafe please inform us and we will view this as an authorised absence.

Agreed By Governors: 28th January 2015

Presented to staff: January 2015

Signed by Chair of Governors _____ Date _____

Signed by Head teacher _____ Date _____

Review date: January 2016